

## **Lottery and Admissions Policy**

In accordance with Nevada law, any child who resides in Nevada can submit an application to attend a Nevada Charter School (NRS 388A.453(1)). Pioneer Technology & Arts Academy of Nevada (PTAAN) welcomes all students and does not discriminate based on race, gender, religion, ethnicity, disability, sexual orientation, or gender identity or expression ((NRS 388A.453(6))).

### **1. Introduction**

- Pioneer Technology & Arts Academy of Nevada commits to providing an equitable and transparent enrollment process. This policy outlines the procedures for application, selection, and enrollment in accordance with Nevada state laws and charter school regulations.

### **2. Open Enrollment Period**

- The open enrollment period runs from February 1st to February 28th annually. Applications received during this period are eligible for the lottery. Late applications will be placed on a waiting list.

### **3. Lottery Process**

- If applications exceed capacity, a computerized, random lottery will be conducted on March 5th. Families will be notified of their child's status (accepted, waitlisted, or not selected) via email within 48 hours of the lottery.

### **4. Application Requirements**

- Required information includes student's legal name, birth date, grade level, parent/guardian contact information, and residency proof. Applications are submitted through the school's online portal.

### **5. Priority Enrollment**

- Priority is given to siblings of currently enrolled students, children of staff and board members, and founding families. These applications are automatically accepted, subject to available space.

### **6. Lottery Application Statuses**

- Application statuses include 'Applied', 'Lottery Selected', 'Waitlisted', and 'Not Selected'. The status will be communicated to parents and updated in the system.

## **7. Age Requirements for Enrollment**

- Kindergarten applicants must be 5 years old by September 30th of the enrollment year. Birth certificates are required for age verification.

## **8. Registration Process for Accepted Students**

- Accepted families must complete registration within two weeks, submitting a birth certificate, proof of residency, immunization records, and previous school records, if applicable.

## **9. Annual Reapplication Process**

- Students not selected must reapply each year. Current students must submit a Declaration of Intent to return for the next school year by April 30th.

## **10. Special Education and IEP Admissions**

- Applicants with an IEP are evaluated in compliance with federal and state regulations. All relevant documentation must be submitted with the application.

## **11. Transfer Policy**

- Transfers between Pioneer Technology & Arts Academy campuses are based on availability and require a new application. Transfer requests are processed after the lottery.

## **12. Updating Personal Information**

- Parents must promptly update any changes in contact information or residency status through the school's online portal.

## **13. Non-Discrimination Clause**

- Pioneer Technology & Arts Academy of Nevada adheres to a strict non-discrimination policy in its admission process, ensuring equal opportunity for all students regardless of race, color, national origin, sex, disability, or age.

## **14. Policy Amendments**

- This policy is subject to review and amendment by the school board. Changes will be communicated to families through official channels.

## **15. Contact Information**

- For inquiries regarding the enrollment process, contact the admissions office at [infony@ptaaschool.org](mailto:infony@ptaaschool.org)



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This policy assumes standard practices and regulations for charter schools in Nevada. For the most accurate and legal compliance, it's recommended to consult with legal and educational experts in Nevada charter school law.

### **FAQ for Enrollment and Lottery process:**

**Q: What happens after the open enrollment period?**

A: A lottery is held if applications exceed available spots. Families are notified of their child's status via email or phone.

**Q: What is Pioneer Technology & Arts Academy's stance on discrimination?**

A: The school is committed to providing equal opportunity education to all applicants, regardless of protected characteristics, in line with federal and state laws.

**Q: How does the lottery work?**

A: The lottery is a random selection process for applicants exceeding the capacity. Waitlists are created during open enrollment, and additional applicants join a general pool for future lotteries.

**Q: How can I apply for the lottery?**

A: Apply online through the school's website. Use one application per family to ensure sibling priority.

**Q: What are my child's chances of being selected?**

A: Selection odds vary and are unpredictable. Keeping your contact information updated on the application is essential.

**Q: Is annual reapplication necessary?**

A: Yes, if your child was not accepted in the current year. However, current students only need to submit a Declaration of Intent each year.

**Q: What is the format for lottery selection?**

A: After open enrollment ends, the lottery is conducted the next day. Email notifications are sent, including waitlist numbers for those not immediately accepted.

**Q: What happens after my child is accepted?**

A: You'll receive a text and email to complete registration documents within a specified timeframe.

**Q: Can I still apply after the open enrollment deadline?**

A: Yes, you can be placed in a general application pool for future lottery selections.



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**Q: How do I check my application status?**

A: Visit the school's website, enter your email, and follow the instructions to check the status.

**Q: How do I update my application or add a sibling?**

A: Edit your application on the school's website. Do not submit separate applications for each child.

**Q: What do different application statuses mean?**

A: Statuses like 'Applied', 'Accepted', 'Confirmed', 'Registered', and 'Declined' indicate the stage of your application in the process.

**Q: What are the age requirements for school attendance?**

A: Kindergarteners must be 5 years old, and first graders 6 years old by a specific date, in line with state law.

**Q: Is there an age waiver for out-of-state students?**

A: Yes, for children moving from other states after completing kindergarten or first grade, subject to certain conditions.

**Q: Is there a fee for full-day Kindergarten?**

A: No, there is no fee.

**Q: Why is current school information requested in the application?**

A: To assist in transferring records if your child is selected.

**Q: Will having an IEP affect my child's acceptance?**

A: Enrollment is not denied based on disability. Certain special education documents must be submitted.

**Q: What if my child was previously expelled?**

A: A meeting with the Principal is required before completing registration.

**Q: What documents are needed for registration?**

A: Documents include parent/guardian ID, child's birth certificate, immunization record, and proof of address.

**Q: How is the transfer from a previous school handled?**

A: The registrar will request records from the current school upon completion of the necessary form.

**Q: Do current students need to go through the lottery again?**



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A: No. Current students must submit a letter of recommitment annually.

**Q: What is the Transfer of Campus Policy?**

A: This policy outlines the priorities and procedures for transferring between campuses within the Pioneer Technology & Arts Academy network.

**Q: Why do waitlist numbers fluctuate?**

A: Numbers change as applications are reprioritized based on newly received information.

**Q: How should siblings be added to applications?**

A: Add all siblings to the same application to ensure they are considered together in the lottery.

This FAQ provides detailed answers to common questions regarding the enrollment and lottery process at Pioneer Technology & Arts Academy of Nevada, offering clarity and guidance to prospective families.